

Bangladesh Agricultural Research Council

NARS Scientists/Officers Personal Data Format for preparation of HRD Plan up to 2025

(To be filled by individual scientists/officers)

1. Name of Institute :
2. Name of Candidate :
3. Mother's Name :
4. Father's Name :
5. Sex : Male : Female :
6. Date of Birth :

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: *DD* *MM* *YYYY*
7. Permanent Address : Village :
Upazila :
District :
8. Educational Qualification (Start from last)
Name of institutions Degree/ Certificate Division/Class/ Grade Year Major subjects

Note: PhD to S.S.C. including Diploma

9. a. Designation :
- b. Date of First Joining in Service :

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: *DD* *MM* *YYYY*
- c. Pay Scale :
- d. Basic Salary :
- e. Job Description (start from current) :
I. _____
II. _____
III. _____
IV. _____
V. _____

10. Length of Service : Year(s) Month(s)

11. Service Record(s) [Start from last position]

Designation	From	To	Place of posting	Organization	Discipline

12. Number of Publications (Please enclose list):

- A. Journal publication: National: International:
- B. Other publication: Books: Bulletin/ Proceeding:
- C. Patent registered

13. Trainings Information [Start from last]:

A. Local Training:

Title	From	To	Training venue	Sponsoring Agency	Remarks

B. Local Seminar/ Workshop:

Title	From	To	Venue	Sponsoring Agency	Remarks

C. Foreign Training:

Title	From	To	Venue	Country	Sponsoring Agency	Remarks

D. Foreign Seminar/ Workshop/Study visit:

Title	From	To	Venue	Country	Sponsoring Agency	Remarks

14. Field of Specialization : _____

15. Experience : a. Research: (List of research program/project developed, research program/project executed as Program Leader/ Project Investigator/Co-Project Investigator/Team Member)

Number of research programs developed	Number of research programs executed	Number of research projects developed	Number of research projects executed	Remarks

b. Management/Planning /Training

Number of programs developed	Number of programs executed	Number of projects developed	Number of projects executed	Remarks

16. Other relevant experience(s):

17. Research Achievements (List of technology developed/patent registered and disseminated):

Number of technology developed	Number of technology disseminated	Number of patents registered	Number of patents disseminated	Remarks

18. Academic/research award if any:

19. Membership of Professional Societies: _____

20. Future training needs (Post Doc/PhD/MS /Short-term training etc.):

Field of Training	Up to 2015	Up to 2020	Up to 2025

Candidate's Signature

Date:

Signature

Head of Division / Department:

Date:

Note: Use separate sheet whenever necessary

Bangladesh Agricultural Research Council

Statement of NARS Institute's Division/Discipline -wise Manpower for Human Resource Development Planning up to 2025

(To be filled by the Heads of Division/Unit/ Discipline)

1. Name of the Institute:
2. Division/Unit/ Discipline:
3. Status of Manpower:

Sl. No.	Posts	Status of Manpower			Future training needs	Justification of training needs
		Provision	Present position	Vacant position		
	Director					
	CSO					
	PSO					
	SSO					
	SO					
	Administration*					
	Finance*					
	Procurement*					

Note: * Please mention grades.

4. Past Research Achievements:
5. Current Research Activities:
6. Future Research Priority Areas:
7. Logistic Support for Priority Research Areas:
9. Proposal for new dimension of research (if any):
10. Future training needs on the basis future priority research areas (Post Doc/PhD /MS/ Short-term training etc.):

Field of Training	Up to 2015	Up to 2020	Up to 2025

Signature

Head of the Organization:

Date:

Signature

Head of Division/Department:

Date:

Note: Use separate sheet whenever necessary